## CHRISTMAS AND NEW YEAR 2023/24 **OPENING HOURS**

## GEBERIT Twyford

We are writing to inform you of our working arrangements during the Christmas period.

Our last full trading day before Christmas will be Friday 22nd December 2023 and we will resume normal business on Tuesday 2nd January 2023.

Our offices will be closed during this period and our switchboard will be closed. Our last cut offs for guaranteed delivery before Christmas for Geberit branded products (excluding ceramics) will be as follows:

- DHL EXPRESS DELIVERY Wednesday 20th December by 10:00am
- DHL EUROPLUS STANDARD DELIVERY Monday 18th December by 10:00am
- TRANSCO STANDARD DELIVERY Friday 15th December by 10:00am

If you require delivery before Christmas, please ensure you have your orders to us by the above dates and times.

Our normal delivery schedule will resume in the New Year with orders being dispatched from Tuesday 2nd January.

May I take this opportunity to thank you all for all your support and business during 2023 and I wish your team a successful start to 2024.

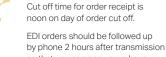
Yours faithfully,

## **Charlotte Gordon**

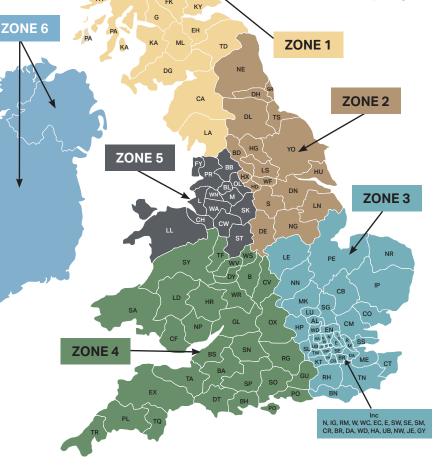
Customer Support Manager

## **NOTES: CARRIER SERVICE REQUEST**

- Cut off time for carrier orders is 10:00am daily.
- Express service is generally 1-3 working days following despatch. Please note some items are unable to be expressed.
- Price of carrier service is based on weight.
- Prices of carrier services are available on request by contacting Customer Support on 01926 516800.



so that you can ensure we have received your transmission on 'cut off day'. Any EDI errors can delay receipt to our ordering system which will affect your delivery dates if not identified in suitable time to accommodate load planning.



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CHRISTMAS AND NEW YEAR 2023/24 ORDERING AND DELIVERY DATES			
ZONE	DAY BY NOON	CUT-OFF DATE	DELIVERY DETAILS
As normal until			
5	Monday	11.12	Thursday 14.12 / Friday 15.12
1 & 2	Tuesday	12.12	Monday 18.12 / Tuesday 19.12
3	Wednesday	13.12	Tuesday 19.12 / Wednesday 20.12
4	Thursday	14.12	Wednesday 20.12 / Thursday 21.12
5	Friday	15.12	Thursday 21.12 / Friday 22.12
1 & 2	Monday	18.12	Tuesday 02.01.24 / Wednesday 03.01.24
3	Tuesday	19.12	Tuesday 02.01.24 / Wednesday 03.01.24
4	Wednesday	20.12	Wednesday 03.01.24 / Thursday 04.01.24
5	Thursday	21.12	Thursday 04.01.24 / Friday 05.01.24
6	Monday	11.12	Monday 18.12 / Tuesday 19.12
CHRISTMAS CLC	SURE		
1 & 2	Tuesday	02.01.24	Monday 08.01.24 / Tuesday 09.01.24